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https://www.isotrain.com/

*iMail* . Email Notification Scheduler

# iMail

# **Get Proactive. Get Qualified**

ISOtrain's iMail tool automatically notifies employees of training reminders and qualification due dates, helping them stay proactively qualified and ensuring organizational compliance.

Scan for more info





#### Who to Qualify

iPredefine criteria to automatically select employees for qualification checks based on language, divisions, type, class, plant, and department, with customized notifications. Specify handling of email, language, and supervisor discrepancies.

#### What to Qualify

Predefine criteria to automatically select courses and modules for qualification checks based on type, group, compliance, certification, and self-training. Customize training notifications for first and second notices, training day reminders, missed training alerts, and schedule reminders.

# When to Qualify

Predefine your qualification processing and notification schedule types, frequency, days, and times—and let iMail automatically handle the tasks. It evaluates employee qualifications, determines due requirements, and sends notifications without user involvement!

#### **Customize your E-mail Content**

Customize email settings and content for each license, employee type, training, and module, including server, domain, sender, subject, and footer. iMail automatically retrieves qualification details from ISOtrain, composes the relevant emails, and sends them to the appropriate employees without human involvement.

### **Customize your Notifications**

Choose the training notifications to send -first notice, second notice, training day notice, missed training notice, or schedule reminderalong with frequency and escalation methods. Let iMail manage notifications, ensuring employees are timely informed about their requirements and schedules to maintain qualifications.

#### **Total Notifications Integration**

Access iMail with your ISOtrain credentials and a familiar interface. Boost productivity with automated qualification checks across multiple licenses, generating accurate notifications. Help employees stay qualified while streamlining training operations through automated communications and centralized management.

#### **Be Informed**

iMail generates previews and printable copies of Recipient and Discrepancy Notification Reports, ensuring management stays informed at all times!

## **FDA Compliant**

ISOtrain ensures compliance with FDA, cGMP, CFR 21 Part 11, and other regulations through robust security management, login, electronic signatures, and audit trails. All notification activities are automatically tracked, documented, and available for audits.

*iMail* <sub>®</sub> Email Notification Scheduler

Schedule Your Free Demo