

# **iDoc**

## **Automatic, accurate and fast**

Automatically maintain course-related information at par between ISOtrain and your industry-standard DMS software with ISOtrain's interface to Document Management Systems. iDoc bridges the maintenance gap without human intervention and keeps you in compliance with regulatory requirements.

Powered By



Softek Export LLC 1695 NW 110th Ave. Suite 201 Sweetwater, Florida 33172 (786) 204.1161

https://www.isotrain.com/

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### **Wizard Approach**

Follow iDoc's step-by-step guide to configure how ISOtrain interacts with your DMS. Map ISOtrain's records to DMS structures, set file locations, customize tracking, versioning, output preferences, and establish ownership with electronic signatures and email notifications.

#### **Customize your Data Definition**

Define file and record mapping for each DMS you want to sync with ISOtrain. Set default field equivalencies, record criteria, processing flags, error management, and output file placement, prefixes, and sizes.

#### **Scheduled Processing**

Perform an initial load, then schedule automatic DMS uploads into ISOtrain. Scripts with stored procedures and execution packages handle data access, validation, error tracking, notifications, and direct uploads to ISOtrain's database, all without user involvement.

#### **Customize your Processing**

Set up a recurring upload schedule by configuring jobs with start dates, days of the week, times, and frequency. Specify URLs, manage logs for errors, deactivations, uploads, version tracking, and electronic signature audits.

#### **Automated Data Validation**

Eliminate data entry errors with automated uploads and data validations, controlling which DMS courses are imported into ISOtrain. Maintain content data efficiently, while managing errors through logs, emails, and reports. iDoc boosts productivity, giving content-management personnel more time for their tasks.

### **Customize your Notifications**

Specify desired notifications, delivery method, and destination. Configure email domain, SMTP settings, and customize messages for uploads, errors, and changes. Automatically receive update details for evaluation and compliance.

#### **Complete DMS Integration**

Access iDoc with ISOtrain login credentials and seamlessly integrate with multiple DMS systems and training applications, maximizing resources and ensuring compliance.

### **FDA Compliant**

ISOtrain ensures compliance with FDA, cGMP, CFR 21 Part 11, and other regulations through robust security management, including login, electronic signatures, and audit trails. All upload and validation activities are automatically tracked, documented, and available for audits.



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